

**THE  
SANTA FE  
OPERA**



**The Santa Fe Opera  
Job Description – Grounds Maintenance Crew**

**Reports to: Facilities Manager  
Department: Facilities**

**Duties/Responsibilities**

This role works as a member of the Facilities Team to maintain the Opera's grounds in a clean and attractive manner during the summer rehearsal and performance season. Duties and responsibilities include daily cleaning and preparation of opera buildings and grounds. This includes maintaining restrooms in a clean and healthy state, cleaning and mopping of rehearsal areas, setting up areas for meetings with table and chairs as requested, removal of trash and recycling, sweeping, raking of grounds, watering plants, irrigation work and general landscape projects and maintenance. Other duties as required and assigned.

**Employment Standards**

**Knowledge:**

- Familiarity with products and tools used for cleaning and landscape maintenance.

**Skills:**

- Ability to communicate effectively.
- Must hold a valid driver's license.

**Hours/Restrictions:**

- 40 hours per week, regular schedule being Monday – Friday 7:00 a.m. to 3:30 p.m. Some flexibility of hours may occur due to scheduled events during the course of the year. Weekend work is occasionally necessary (hours over 40 per week paid at time and a half). This is an hourly position with no benefits. This is a seasonal, hourly, non-exempt position.
- Wages begin at \$19.00/ hour.

**Physical Standards:**

- Ability to lift up to 50 pounds.
- No allergies to cleaning products.
- Capable of spending significant amount of time on your feet walking, standing and climbing stairs and ladders.
- Must be able to spend the work day outdoors.

**Uniform:**

- A uniform (shirt) is required and will be provided.

***This job description in no way implies that these are the only duties to be performed by the employee occupying this position. The fundamental job requirements are included and these are the essential job functions. Employees will be required to perform any other job-related duties assigned by their supervisor. All requirements are subject to possible modification to reasonably accommodate individuals with disabilities.***